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2 November 2023

## **TEXTBOOKS: END OF YEAR PROCEDURES**

Dear Parents/Learners

Most of you are aware that our very own bookshop opened yesterday, 1 November. You are welcome to pop by and meet the team.

### **GRADE 12'S**

Matric exams have already started. You are requested to bring your books that you would like to sell, as you finish with each subject, to **the bookstore personally** either before or after your exam. Please bring the applicable banking details to school or e-mail the banking details to [helderberg@thebookcorner.co.za](mailto:helderberg@thebookcorner.co.za) for your refund. EFT refunds will be made by 31 December 2023.

### **GRADE 8-11**

This is a reminder to bring the books for the subject that you are writing, on the particular examination day, to be **handed in at your exam venue**. You will hand in your books to the invigilator each day and the books will be taken to the bookshop.

Textbooks will be placed in a crate each morning, the educator/invigilator on duty will tick your name off on a class list as an indication that your book has been handed in. Should you want confirmation that the bookshop has received your book, please visit the bookshop personally to get a physical receipt.

### **VERY IMPORTANT – ALL LEARNERS**

- Please make sure that your name, surname and "2023" are written in the front of your textbooks. If we do not know whose textbook it is, we cannot ensure you get your money/credit.
- The bookshop is located between Ms Sterley's classroom and the Arena.
- The bookshop will be open from 1 November to 1 December, Monday-Friday from 07:30-13:00.
- If you missed any information, please feel free to visit the bookshop in person OR call Mrs Calitz on 083 605 0902 OR e-mail [helderberg@thebookcorner.co.za](mailto:helderberg@thebookcorner.co.za) OR visit the website <https://miemicalitz.wixsite.com/thebookcorner>
- The last day to submit 2<sup>nd</sup> hand textbooks which you wish to sell is 1 December.

Kind regards

Mrs Venter & The Book Corner Team