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15 January 2019

Dear Parents and Learners

I would like to welcome all our new and returning learners, parents and educators to Helderberg High School. The new year lies ahead with all its challenges and opportunities. Together we can seize the opportunities, and together we can overcome the challenges that this year may throw at us.

#### **PTA / MEET-A-TEACHER**

You are reminded of our first Meet-a-Teacher tonight, 15 January at **18:00** (PTA meeting at **17:00** for those interested in joining). This will give new parents the opportunity to meet the teachers and discuss any matters relating to your children. You will also have the opportunity to meet other parents.

#### **ABSENTEES**

If a learner is ill, please notify the school before 08:00. Any learner who feels ill during school hours or who has a doctor's appointment, must be fetched by a parent once a "Sick / Permission to be Absent Form" has been completed (available at reception). Pupils will not be allowed to leave the premises by themselves. If your child is late for school, ie they miss their register class, please instruct them to first report to the office otherwise you will receive an email to say your child is absent from school.

#### **PT**

All learners have been issued with timetables for their PT periods. PT uniform is a pair of **black** shorts or **black** track suit pants, with a **white T-shirt**. Girls are required to wear full bathing costumes; board shorts may be worn over them. Parents please note that PT is part of the required Life Orientation programme of every learner. If your child is unable to take part in PT, for health reasons, a doctor's certificate must be provided.

### **SPORT ON WEDNESDAYS**

For the first 4 weeks, from 16 January to 6 February, every Wednesday, we will have swimming practice for the gala, directly after school. The learners need to bring their bathing costumes to school. Sport is **compulsory**; we therefore request that you send a doctor's certificate to school if your child is unable to participate. From Wednesday, 13 February to 6 March we will be practising athletics on Wednesday mornings, so the learners are allowed to come to school in their PT uniform for these 4 weeks. The athletic practice will be early in the morning to alleviate the heat of the day. The periods will be shortened for these 4 Wednesdays so we will still end normal time at 14:00.

### **SCHOOL TIMES**

Just to recap, school comes out at 14:00 on Monday to Thursday and at 13:40 on Fridays.

### **ACCOUNTS**

Please be reminded that school fees for Period #2 are due at the end of this month (January). Your accounts will be emailed to you at the end of each month. All monthly fees are payable in advance, by the 7<sup>th</sup> of each month. Interest will be charged on overdue accounts.

All parents (returning and new) who wish to make use of our discounts for fees paid annually, half-yearly or quarterly, please notify Mrs Sterley (finance@helderberghs.co.za), if you have not done so already.

### **SUBJECT CHANGES**

Any learner who wishes to make a subject change, must complete a "Subject Change Form", which is available at the Administration Office. The form needs to be completed in full and signed by parents and the relevant Educators. Grade 11 learners need to make changes **before 25 February** and Grade 10 learners before **14 June**.

### **YEAR PROGRAMME**

All learners were issued with a Year Programme at Registration. If you did not receive one, you may print one off our website.

## **CIVVIES DAYS AND UNIFORM**

Learners who do not conform to the dress code for 'Civvies Days' will be sent home to change before being allowed back in the classrooms. Girls are to make sure that their skirts are the required length (10cm above the ground when kneeling). Boys' hair must be short at all times. Learners need to obey the General Rules and Standards of the school at all times

## **TEXT BOOKS**

Text books are ordered directly from Books 24/7 (see details below). Email/fax your order form (available on our website) along with your EFT payment directly to Books 24/7 and your order will be delivered directly to the school.

Please contact either Elsa or Karin if you require assistance.

Books 24/7 website: [www.books247.co.za](http://www.books247.co.za)  
Contact person: Elsa van der Westhuizen & Karin Batt  
Telephone 021 981 1270  
Email: [books247@vodamail.co.za](mailto:books247@vodamail.co.za)

## **FUN DAY**

Learners are reminded of the fun day on Friday, 18 January at Wiesenhof. On this day, learners will get to know one another on a more personal level and become part of the school family.

## **REMINDER**

- Please see our advertisement at the Mall – Entrance 3 (Mugg & Bean & Ocean Basket)
- We are still looking for someone to re-design our school website
- Please also be reminded of extra mural Drama classes offered by Darryl, starting today in the Foyer at 14:15, the first lesson is free.

Yours faithfully



**AR BASSON  
PRINCIPAL**